

BACK TO SCHOOL

# 四川新三级考试解析 ——引领以考促学 提升国际素养





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真题解析



备考建议



# 01

## 考试简介

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# 考试简介

四川省大学英语新三级考试（国际人才英语考试·初级），是由四川省高等教育学会高校外语专业委员会、教育部职业院校外语类专业教学指导委员会四川工作组与中国外语测评中心联合推出的职场英语沟通能力认证考试，用于评价、认定四川省职业院校、本科院校艺体类及专科学历学生在日常接待和熟悉的工作场合运用英语开展工作的能力，充分体现“学习英语的目的在于应用”这一本质。

四川新三级采用纸笔考，融合国才考试“立足中国·沟通世界·服务职场·推动教学”设计理念，具有任务导向、考查综合能力与基于表现三大特点，全面助力四川学子踏入更广阔的国际舞台。自2018年11月首考以来，四川新三级有效选拔、培养运用英语进行综合分析、解决职场实际问题的新时代技术技能人才，获得社会各界的认可和赞誉。



# 考试成绩



**CILAI**  
China Language Assessment  
中国外语测评中心

## 四川省大学英语新三级考试

### Sichuan College English Test-3



国为考试

#### 国际人才英语考试 · 初级

English Test for International Communication-Basic

### 证书式样

\_\_\_\_高国才\_\_\_\_ 参加 \_\_\_\_2019年5月11日\_\_\_\_ 四川省大学英语新三级考试（国际人才英语考试 · 初级），  
成绩 \_\_\_\_优秀\_\_\_\_，特发此证。

This is to certify that \_\_\_\_Gao Guocai\_\_\_\_ has been awarded \_\_\_\_Pass with Distinction\_\_\_\_  
in the SCET-3 (English Test for International Communication-Basic) on \_\_\_\_11 May, 2019\_\_\_\_.

身份证件号: 110100418940407016  
ID Number:

证书编号: SCET3A19059999999  
Certificate Number:



四川省高等教育学会高校外语专业委员会  
教育部职业院校外语类专业教学指导委员会四川工作组  
高校外语专业教学指导委员会  
中国外语测评中心

## 考试成绩

成绩等级分为优秀、良好、合格和不合格。

考生成绩达到合格及以上等级，可获得证书。



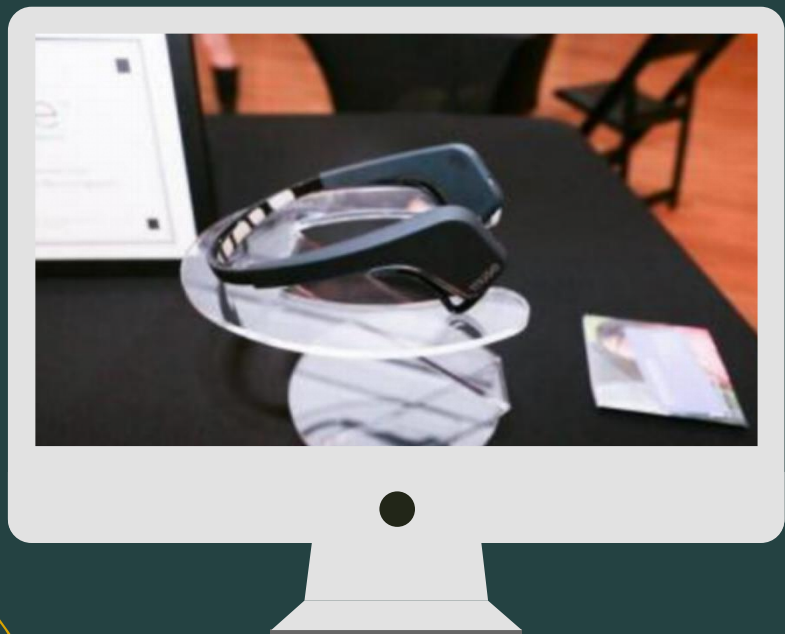
# 02

## 真题解析

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# 考试内容



## 任务一 交谈记录

5题 5分钟 测试能力对标：听力

## 任务二 发言备忘

5题 5分钟 测试能力对标：听力

## 任务三 浏览材料

10题 20分钟 测试能力对标：阅读

## 任务四 分析材料

10题 20分钟 测试能力对标：阅读

## 任务五 整理材料

10题 20分钟 测试能力对标：阅读

## 任务六 撰写邮件

1题 20分钟 测试能力对标：写作





# 任务一：交谈记录（考查听力能力）

- **任务形式**

- 本任务要求考生听一段长度约为150词的职场情境对话，对话播放两遍，考生需要根据对话内容记录关键信息，补全笔记，共5小题。任务总时长约5分钟。

- **考查能力**

- 考查考生理解并呈现关键信息的能力。

- **作答要求**

- 每空仅填写一个词或一个数字。要求填写准确，大小写错误、拼写错误均不得分。





# 真题解析

## Task 1

You will hear a telephone conversation about **arranging a meeting**. **概括对话主题** **字数要求**  
Listen and complete the telephone message by filling in the blanks. Write **only ONE word or number** in each blank.  
You will hear the conversation **TWICE**. **录音播放次数**

### Message

To:	Ms. Green
From:	Frank (1) _____
Meeting about:	new (2) _____
Time:	10:30 on (3) _____
Place:	Room (4) _____
Note:	bring (5) _____

姓名

主题

时间

地点

相关信息

关键词: who, name, spell 等

常考单词: where, address, phone 等

要求: 区分大小写, 姓名首字母大写

要求: 掌握时间的表达方式, 如月份、日期、上午与下午的区分等

about……等

## Task 1 :

考查点: 关键信息;

常见题点: 姓名与公司、主题、日期、时间、地点、交通方式、联系方式(邮箱、电话)。

### Scripts

Receptionist: Dawkin's Builders, good afternoon.  
Caller: Good afternoon. I'd like to speak to Ms. Green, please.  
Receptionist: I'm afraid she's not in the office at the moment.  
Caller: Would you please give her a message for me?  
Receptionist: Yes, certainly. Who's calling, please?  
Caller: Frank Sims from BC Design.  
Receptionist: How do you spell that, please?  
Caller: That's F-R-A-N-K, Frank, S-I-M-S, Sims.  
Receptionist: Thank you, Mr. Sims. What is the message?  
Caller: Could you please tell her the meeting will be held on Friday at half past ten?  
Receptionist: No problem. May I ask what the meeting is about, please?  
Caller: Sure. It's about the new factory.  
Receptionist: I see. Does Ms. Green know where the meeting is?  
Caller: I think so. It's in our main office, Room 305.  
Receptionist: Thank you, I'll tell her.  
Caller: And could you ask her to bring the photos with her?  
Receptionist: Which photos do you mean?  
Caller: I think she will know which photos. They're very important.  
Receptionist: Don't worry, I'll tell her. Thank you very much, Mr. Sims.  
Caller: Thank you. Goodbye.  
Receptionist: Goodbye.



# 作答样例解析

## 作答样例解析

### Task 1

#### Answer Key

1. Sims

2. factory

3. Friday

4. 305

5. photos

Task 1	Task 1	Task 1	Task 1	Task 1	Task 1
1. smith	1. Simis	1. Siams	1. Sins	1. sims	1. Sims
2. factory	2. factory	2. factory	2. factory	2. factor	2. fractory
3. Monday	3. Friday	3. Firday	3. Friday	3. firday	3. friday
4. 315	4. 305	4. 304	4. 305	4. 305	4. 305
5.	5. photoes	5. phoneth	5. photo	5. photo	5. photoes

姓名类专有名词常见错误:

1. 未区分大小写
2. 英文字母掌握不熟练
3. 错听为其他单词, 未关注拼写

一般性名词常见错误:

1. 拼写错误
2. 未区分单复数
3. 复数形式书写错误
4. 未理解句意, 单词错误

时间类专有名词常见错误:

1. 未区分大小写
2. 拼写错误

数字常见错误:

错听为其他数字



# 任务二：发言备忘（考查听力能力）

- **任务形式**

- 本任务要求考生听一段职场情境的发言，长度约150词，发言读两遍，要求考生记录下发言内容的关键信息，补全笔记，共5小题。任务总时长约5分钟。

- **考查能力**

- 考查考生理解并呈现关键信息的能力。

- **作答要求**

- 每空仅填写一个词或一个数字。要求填写准确，大小写错误、拼写错误均不得分。



# 真题解析

## Task 2

You will hear a man talking about a summer camp for teenagers.

Listen and complete the note by filling in the blanks. Write only ONE word or number in each blank. 任务要求与Task1一致

You will hear the talk TWICE.

主题

活动人群

活动时间

(活动地点)

交通方式

联系方式

Summer Camp in Central Florida	
Activities:	(6) _____ and sailing
Ages:	from 11 to (7) _____ years old
Begins on:	August (8) _____
Place:	Diamond Lake
Go there by:	(9) _____
Phone number:	(10) _____

## Scripts

Any ideas for great holidays for teenagers? Here's one that sounds great fun. It's a summer camp in central Florida. It's for young people who enjoy walking and sailing. They'll have sailing lessons at the camp so it's not a problem if they are beginners. This camp is for 11-17 years old, so sorry to any listeners who are 18 or over.

The camp holiday starts on the sixteenth of August and runs to the end of the school summer break. Bookings can be made for seven or 14 days. The camp is at a beautiful place called Diamond Lake. That's in the southeast of central Florida. Teenagers can be collected from three different cities in central Florida and are taken to the camp by bus. For more information and to book a place, please call 330-0866. Remember? That's 3-3-0-0-8-6-6.

## Task 2 :

考查点：关键信息；

常见题点：姓名与公司、主题、日期、时间、地点、交通方式、联系方式（邮箱、电话）。



# 作答样例解析

## 作答样例解析

### Task 2

6. walking

7. 17

8. sixteenth/16th

9. bus

10. 3300866

Task 2	Task 2	Task 2	Task 2	Task 2	Task 2
6. working	6. working	6. watching	6. Younger	6. working	6. weaking
7. sixteen	7. seven	7. 14	7. 17	7. 80	7. 17
8.	8. spring	8. 14	8. 16	8. thirty	8. 15th
9. by bus	9. by bus	9. bus	9. Both	9. by bus	9. bus
10. 440 0866	10. 3300866	10. 3300866	10. 3300766	10. 3300866	10. 3300866

一般性名词常见错误：

1. 误听为其他类似发音的单词
2. 作答超出字数要求

数字常见错误：

1. 误听为其他数字
2. 遗漏一位或多位数字
3. 未区分-teen和-ty
4. 未根据上下文预判出需要填写的是数字



# 必备知识点

- 问姓名常用句型:
- --Could I have your name, please?      --My name is Ron Hubbert.
- --Could you spell that, please?      --Yes, it's R-O-N, H-U-B-B-E-R-T.
- --Who's calling, please?      --Frank Sims from BC Design.
- --Can I take your name and number and have him get back to you?  
    --My name is Sam Darcy. He can contact me at 660-843-3235.
- --Could you please spell your lasts name for me?  
    --Sure. It's D-A-R-C-Y.
- How do you spell that, please?
- May I tell her who is calling?



# 必备知识点

- 问时间：
- 必背月份单词
- January--Jan., February--Feb., March--Mar., April--Apr.,
- May--May., June--Jun., July--Jul., August--Aug.,
- September--Sept., October--Oct., November--Nov., December--Dec.
- 必背星期单词
- Sunday--Sun., Monday--Mon., Tuesday--Tues.,
- Wednesday--Wed., Thursday--Thur., Friday--Fri., Saturday--Sat.





# 必备知识点

- 问方位:
- 必背方向类词汇
- North, South, West, East,
- Northeast, Southeast, Southwest, Northwest



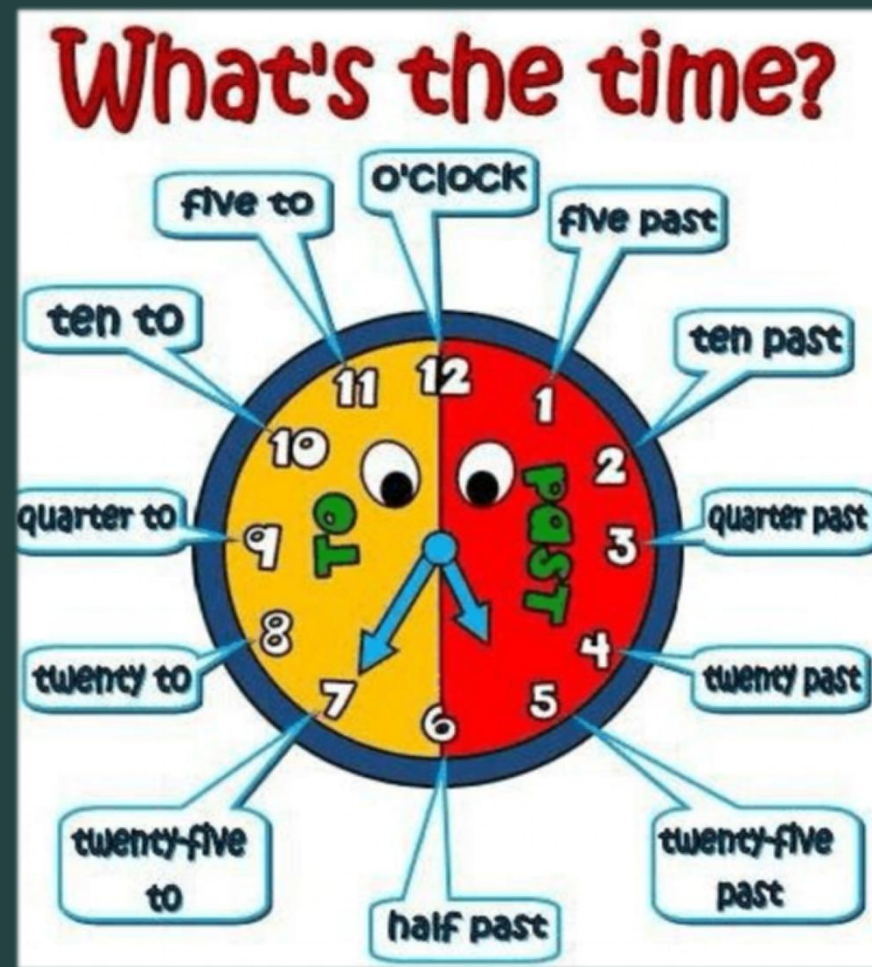
# 必备知识点

- 序数词:
- 必背序数词, 找规律, 背特殊:
- first--1st, second--2nd, third--3rd, fourth--4th, fifth--5th, sixth--6th, seventh--7th, eighth--8th, ninth--9th, tenth--10th
- eleventh--11th twelfth--12th, thirteenth--13th, fourteenth--14th, fifteenth--15th, sixteenth--16th, seventeenth--17th, eighteenth--18th, nineteenth--19th, twentieth--20th, twenty-first--21st, twenty-second--22nd, twenty-third--23rd, twenty-fourth--24th, twenty-fifth--25th, twenty-sixth--26th, twenty-seventh--27th, twenty-eighth--28th, twenty-ninth--29th, thirtieth--30th, thirty-first--31st



# 必备知识点

- 时间表达法：顺读法+逆读法
- 0：具体的点钟+o'clock
- 1-29：分钟+past+点钟
- 30：half past+点钟
- 31-59：（60-分钟）+to+（点钟+1）
- A quarter 一刻钟（15分钟）
- Ten ten in the morning（顺读法）
- Ten past ten in the morning（逆读法）
- am, pm, AM, PM, a.m., p.m., A.M., P.M.



# 必备知识点

- **问时间常用句型:**
- --**On which day, sir?**                      --The 18th of Spetember.
- We have a flight leaving Paris at **10:10 in the morning**.
- **What time does our meeting start?**
- **Could you tell her what time the meeting will be held?**
- --**When does it arrive in+地点?**              --It arrives in+地点 at 12:30 local time.
- **What date would you like to make a reservation for?**
- **When is your application deadline for the next semester?**
- **How long does it take to get there?**



# 必备知识点

- 问费用：
- Do you have any idea how much the fare will be?
- What is the daily rate for that anyway?
- What is the tuition for a full time student?
- What's the rent?
- How much is the deposit?



# 必备知识点

- 问电话号码:
- **Could I have your telephone number, please?**
- **Could you please repeat the number?**
- **Can I take your name and number and have him get back to you?**



# 必备知识点

- 问主题:
- What is the message?
- May I ask what the meeting is about, please?
- 说主题:
- I would like to book a flight from Paris to Chicago, please.
- I'm calling in regard to our meeting next Tuesday.
- I'm calling to find out more information about your program.
- I'm calling about the ad for the apartment found in today's newspaper.





# 必备知识点

- Task 1标题主旨句
- You will hear a telephone conversation about booking a flight.
- You will hear a telephone conversation about arranging a meeting.
- You will hear a telephone conversation between a caller and a receptionist.
- You will hear a telephone conversation between a boss and a secretary.
- You will hear a telephone conversation between two co-workers.
- You will hear a telephone conversation between a rental car agent and a customer.
- You will hear a telephone conversation between a customer and a taxi driver.



# 必备知识点

- Task 2 标题主旨句
- You will hear a woman talking about a hotel in Hangzhou.
- You will hear a woman talking about a summer camp for teenagers.
- You will hear a weather forecast of several cities in China.
- You will hear a CEO of an international company talking about requirements for ideal employees.
- You will hear a report about China's coffee upstart Luckin overtaking Starbucks.
- You will hear a campus guidance of AA College.
- You will hear a man talking about types of call services provided by a hotel.
- You will hear a notice about searching a suspected criminal.
- You will hear a hotel manager talking about transportation from the airport to Galaxy Hotel.



# 任务三：浏览材料（考查阅读能力）

- **任务形式**

- 要求考生阅读三篇共300词左右的说明性材料，材料围绕同一主题，但形式不同。含两种任务形式，第一种任务形式要求考生判别所给信息出自哪一篇材料，共5小题；第二种任务形式为选取正确的表述，共5小题。本任务共10小题。任务总时长约20 分钟。

- **考查能力**

- 考生对纯文字文本和图形文本的理解能力；
- 对核心信息的短时记忆能力；
- 快速浏览文本并在文本中搜索和筛查目标信息的能力；
- 简单的信息对比、转换和分析能力。



# 真题解析

## Text A 人均跳槽数量及跳槽应考虑因素

According to the Bureau of Labor Statistics, the average worker today will hold 10 different jobs before the age of 40.... Many people hop between jobs for higher salaries, but before you move to a new job for a more attractive paycheck, you'd better take time to decide whether the job is actually right for you. ...

## Text B 跳槽的好处与坏处

It is usually considered job hopping when you move from one job to another every one to two years for any reason other than a layoff or your company closing down. Job hopping has both advantages and disadvantages.

### PROS

It gives you richer work experience and a wider background.

...

### CONS

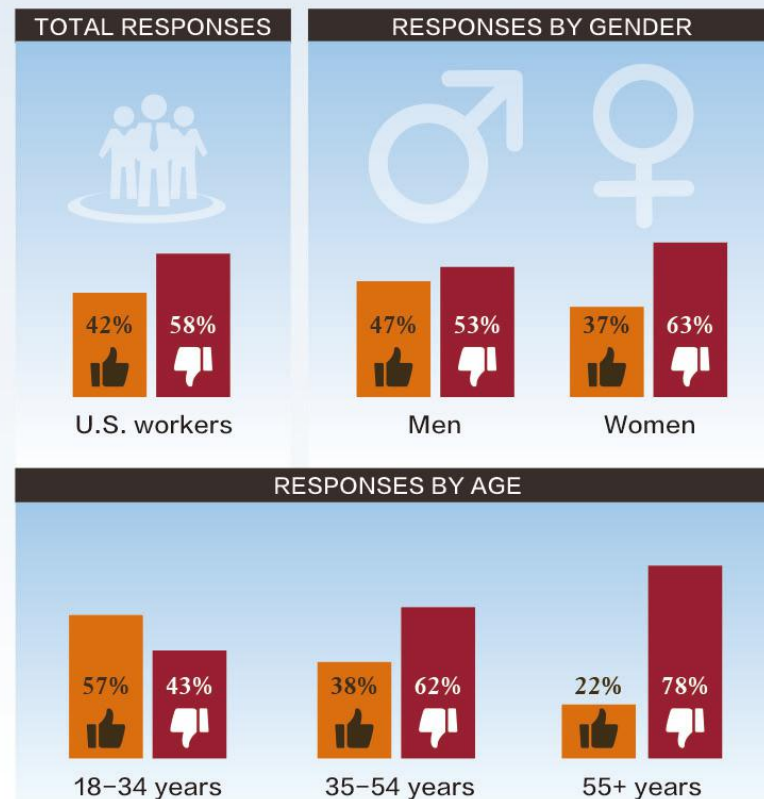
Employers may fear that you might leave at the first sign of trouble.

...

建议考生先通读三篇材料，明确各材料的主要内容

## Text C 不同性别、年龄对跳槽的态度数据分析

Do you think job hopping can benefit your career? Yes No



# 真题解析

## Task 3

Read the following texts about paperless offices and answer questions 11-20.

### Questions 11-15

Read questions 11-15 and texts A, B, and C. Decide which text answers each question. For each blank, choose A, B, or C that stands for the text.

**Which text**

信息出处

11. explains what job hopping is? \_\_\_\_\_
12. gives statistics on employees' attitude to job hopping? \_\_\_\_\_
13. shows both the positive and negative sides of job hopping? \_\_\_\_\_
14. suggests considering the work environment when job hopping? \_\_\_\_\_
15. presents data about job hopping and its source? \_\_\_\_\_

判断正误

### Questions 16-20

Choose the five statements from A-G in the box that are TRUE according to the texts above.

16. \_\_\_\_\_
17. \_\_\_\_\_
18. \_\_\_\_\_
19. \_\_\_\_\_
20. \_\_\_\_\_

有两个多余选项

- A. Younger people change jobs more often than older people.
- B. Higher pay always brings greater happiness.
- C. There are a number of things to think about before hopping to a new job.
- D. Job hopping may help hoppers better understand themselves.
- E. Employers place trust in frequent job hoppers.
- F. More American men respond positively to job hopping than women.
- G. More than  $\frac{3}{4}$  of Americans aged 55 or over think there are no benefits to job hopping.



# 真题解析

## Text A

According to the Bureau of Labor Statistics, the average worker today will hold 10 different jobs before the age of 40.... Many people hop between jobs for higher salaries, but before you move to a new job for a more attractive paycheck, you'd better take time to decide whether the job is actually right for you. ...

## Text B

It is usually considered job hopping when you move from one job to another every one to two years for any reason other than a layoff or your company closing down. Job hopping has both advantages and disadvantages.

### PROS

It gives you richer work experience and a wider background.

...

### CONS

Employers may fear that you might leave at the first sign of trouble.

...

## 判断的信息来源的两种途径：

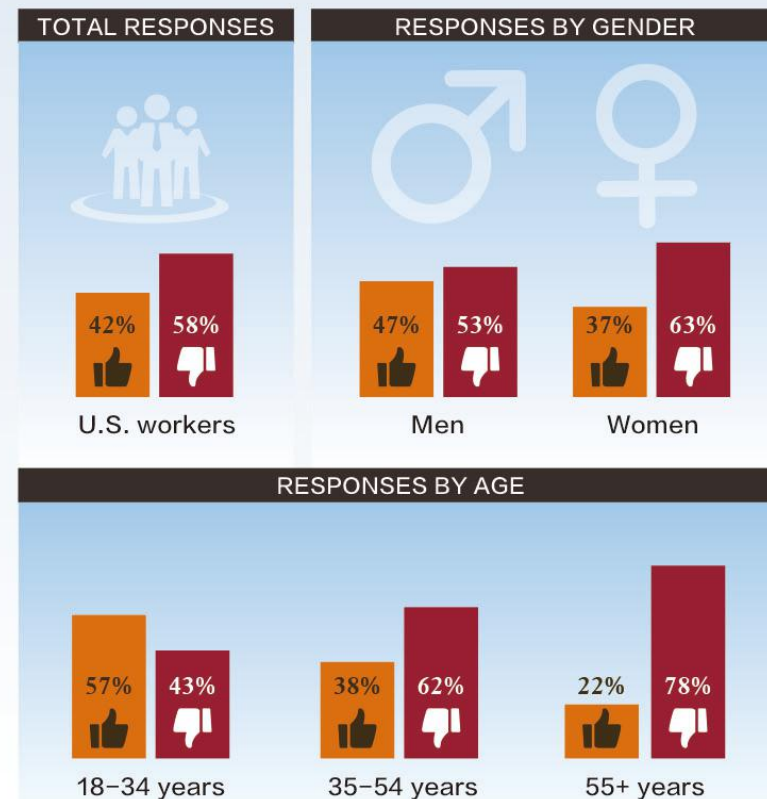
1. 与篇章细节信息一致，如11题；
2. 与篇章主题一致，如13题；

## Which text

13.1 explains the positive and negative sides of job hopping?

## Text C

Do you think job hopping can benefit your career? ☒ Yes ☐ No



# 真题解析

## Text A

According to the Bureau of Labor Statistics, the average worker today will hold 10 different jobs before the age of 40.... Many people hop between jobs for higher salaries, but before you move to a new job for a more attractive paycheck, you'd better take time to decide whether the job is actually right for you. ...

## Text B

It is usually considered job hopping when you move from one job to another every one to two years for any reason other than a layoff or your company closing down. Job hopping has both advantages and disadvantages.

### PROS

It gives you richer work experience and a wider background.

...

### CONS

Employers may fear that you might leave at the first sign of trouble.

...

## 判断的信息来源的两种途径：

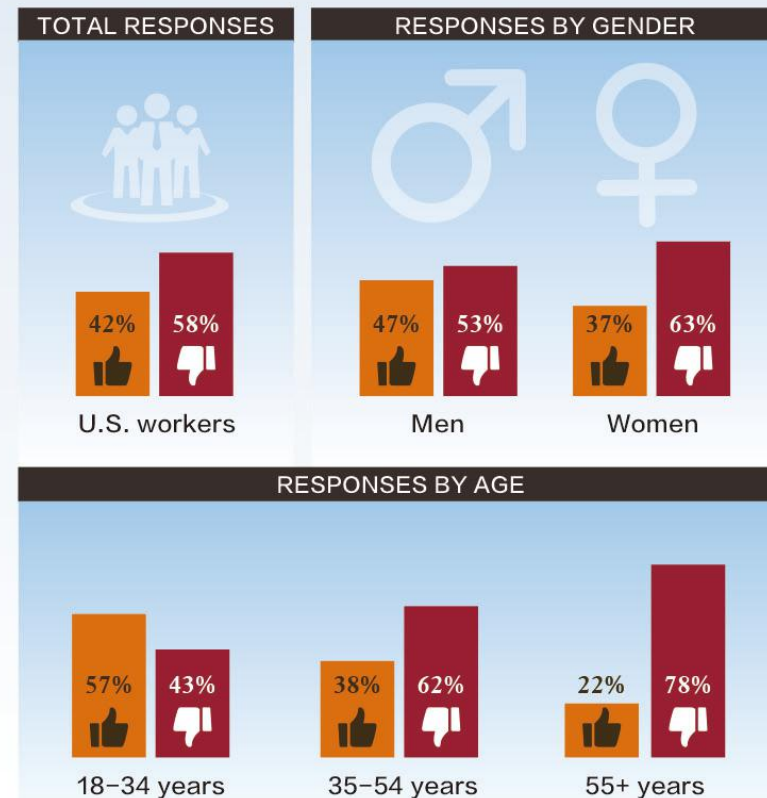
1. 与篇章细节信息一致，如11题；
2. 与篇章主题一致，如13题；

## Which text

13.1 explains the positive and negative sides of job hopping?

## Text C

Do you think job hopping can benefit your career? ☒ Yes ☐ No





# 真题解析

## Questions 16-20

Choose the five statements from A-G in the box that are TRUE according to the texts above.

F. More American men respond positively to job hopping than women.

True

G. More than  $\frac{3}{4}$  of Americans aged 55 or over think there are no benefits to job hopping.

True

图片类文本判断正误两种方式：

1. 通过多组数据判断，如选项F；
2. 通过单组数据判断，如选项G；

关注点：各篇文章的不同侧重点与关键信息；

作答建议：通读材料，识别主要内容 → 找出题目关键词，与文章加以比对 → 确定信息出处/判断信息正误；

能力需求：归纳、总结能力；理解细节信息能力；阅读技巧。

## Text C

Do you think job hopping can benefit your career? ☒ Yes ☐ No

### TOTAL RESPONSES

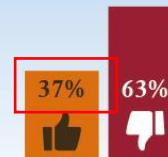


U.S. workers

### RESPONSES BY GENDER



Men



Women

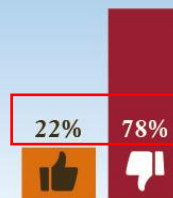
### RESPONSES BY AGE



18-34 years



35-54 years



55+ years



# 任务四：分析材料（考查阅读能力）

## • 任务形式

要求考生阅读一篇300 词左右的说明性材料，包含两种任务形式。第一种是为段落选择正确的标题，包含五个小题，但有六个选项，其中一项为冗余选项；第二种为补全信息，同样含五个小题，作答要求使用原词填空且单词数量不超过3个。共10题。任务总时长约20分钟。

## • 考查能力

- 两种任务形式考查侧重点不同：
- 第一种任务形式考查考生归纳段落大意的能力；
- 第二种任务形式则侧重考查细节信息的获取能力。



# 真题解析

## Task 4

### Questions 21-25

Read the passage and choose the **best heading** for each paragraph from the list in the box. There is one heading you do NOT need. 为段落选标题

- 21. Paragraph 1 \_\_\_\_\_
- 22. Paragraph 2 \_\_\_\_\_
- 23. Paragraph 3 \_\_\_\_\_
- 24. Paragraph 4 \_\_\_\_\_
- 25. Paragraph 5 \_\_\_\_\_

含1个多余选项

- A. Meetings during office hours
- B. Preparation time for meetings
- C. Open and free discussions in meetings
- D. Inviting participants to make small talk
- E. Time control in meetings
- F. Meetings for business not socializing

### Questions 26-30

填空

**Complete the sentences** with the EXACT words, phrases, or numbers from the passage. You must use NO MORE THAN THREE words for each blank.

- 26. You should stop a discussion from running on unnecessarily to save precious \_\_\_\_\_.
- 27. Participants usually don't like meetings that are scheduled for \_\_\_\_\_.
- 28. A little small talk may help to create a friendly atmosphere and build \_\_\_\_\_.
- 29. Participants should be given \_\_\_\_\_ notice so that they will have enough time to prepare for the meeting.
- 30. If you want people to be active and to contribute at a meeting, a(n) \_\_\_\_\_ atmosphere is necessary.



# 真题解析

## Paragraph 1

**Time** is like gold during meetings. Don't let a discussion run on unnecessarily. If an issue can't be resolved in reasonable time, cut the discussion off and continue it at a later meeting. But if you and your colleagues have to reach a decision today, be honest and tell them that they'll have to sit there until the job is done.

E. **Time** control in meetings

## Paragraph 2

**Don't call meetings outside office hours.** You want participants to be enthusiastic about being at your meeting, so never schedule meetings for evenings or weekends.

A. Meetings **during office hours**

## Paragraph 5

Meetings should be **democratic** in approach and spirit. The only point in bringing people together for a meeting is to let them discuss an issue. If you want to announce decisions that have been made, don't do it at a meeting but find another way of communicating it. Your meetings should have a **creative and open atmosphere** so that your people can make interesting contributions to the discussion.

C. **Open and free discussions in meetings**

段落标题的两种形式：

1. 使用原文关键词，如Para. 1-4；
2. 使用关键词的同义词，如Para. 5.



# 真题解析

## Questions 26-30

26. You should stop a discussion from running on unnecessarily to save precious \_\_\_\_\_.

### Paragraph 1

Time is like gold during meetings...

27. Participants usually don't like meetings that are scheduled for \_\_\_\_\_.

### Paragraph 2

...You want participants to be enthusiastic about being at your meeting, so never schedule meetings for evenings or weekends.

28. A little small talk may help to create a friendly atmosphere and build \_\_\_\_\_.

### Paragraph 3

... A certain amount of small talk at the beginning and end of a meeting definitely helps to create a friendly atmosphere and build team spirit. ...

查找关键词，补全信息的两种形式：

1. 在原文中查找题目关键词，如27-30；
2. 在原文中查找关键词的同义词，如26题；

作答建议：

1. 选取段落标题：找出段落关键词 → 找出标题中相同关键词 → 比对与确认；
2. 补全信息：找出题目中关键词 → 判断与段落相关性 → 找出原文中相同关键词 → 比对与确认；

能力需求：归纳、总结能力；理解细节信息能力；阅读技巧。



# 作答样例解析

## 作答样例解析

### Task 4

#### Answer Key

26. time

27. evenings or weekends

28. team spirit

29. advance

30. creative and open/democratic

常见错误：

1. 抄写原文时手误导致抄错词或单词拼写、单复数错误；
2. 遗漏部分信息；
3. 文中有类似表述，含义正确，但与上下文语境不衔接；
4. 含义正确，但未使用原词；
5. 包含多余信息；
6. 未理解原文，与答案含义相反；

26. time  
27. evenings **for** weekends  
28. team spirit  
29. ~~short~~ advance  
30. **open**

26. time  
27. evening or weekends  
28. team spirit  
29. advance  
30. creative and open

26. time  
27. **outside office hours**  
28. team spirit  
29. ~~the~~ **longer**  
30. creative and open

26. time.  
27. evenings or weekends  
28. team spirit  
29. **short and** advance  
30. open and free

26. issues  
27. **outside office hours**  
28. **team spirits**  
29. **short**  
30. open

26. **reasonable** time.  
27. evening or weekends  
28. team spirit  
29. **at short**  
30. open.



# 任务五：整理材料（考查阅读能力）

## • 任务形式

要求考生阅读两篇共300词左右的说明性材料，两篇材料具有一定的相关性，如两家业务类型相同的公司简介。本任务含有两种任务形式：第一种是补全信息，共5小题；第二种是选取与材料内容一致的正确表述，共5小题。任务总时长约20分钟。

## • 考查能力

- 本任务考查考生理解并呈现关键信息的能力；
- 填写表格多考查句子层面的信息；
- 选取与材料内容一致的正确表述则多考查句子层面以上的信息，如句间或者段落间关系的理解。



# 真题解析

## Task 5

### Text A

**Crystal Travel** is a travel agency located in Boston, MA, U.S. We specialize in tours to Ireland but are always expanding and enhancing our wide range of offers, as well as adding new and exciting tours to Britain, Italy and Eastern Europe. A family-owned business, Crystal Travel was founded in 1985 by Jim and Teresa Kelly...

素材具有相关性：同为旅游服务公司

### Text B

**Spears Travel** has been assisting travelers since 1958 in both Bartlesville and Tulsa, Oklahoma in America. We are a leader in both leisure and business travel. Spears is part of the Travel Leaders Group who was recently again named among the Top 10 on the Travel Weekly Power List...





# 真题解析

## Task 5

### Questions 31-35

作答要求：使用原词、单词数量不超过三个

Complete the table with the **EXACT** words, phrases, or numbers from the texts. You must use **NO MORE THAN THREE** words for each blank.

Travel agency	Crystal Travel	Spears Travel
History	It started as a family business in (31) _____ in Boston.	It has been operating since 1958.
Travel destinations	It covers travel to Europe but mainly focuses on tours to (32) _____.	As part of a big group company, it offers travel to destinations (33) _____.
Strengths	<ul style="list-style-type: none"><li>• It saves customers the trouble of dealing with more than one agent.</li><li>• It offers a package with (34) _____.</li></ul>	<ul style="list-style-type: none"><li>• It is able to provide special offers and professional services.</li><li>• It has established (35) _____ and got a lot of experience in the tour industry.</li></ul>

信息对比方式：

1. 每一列对应一篇文章；
2. 每一行对应两篇文章的一个共性；

作答建议：

搜索关键词→原文比对→核对与确认→确定答案；



# 作答样例解析

## 作答样例解析

### Task 5

#### Answer key

- 31. 1985
- 32. Ireland
- 33. worldwide
- 34. airline tickets
- 35. relationships

#### 常见错误：

- 1. 抄写原词时出现拼写错误、名词单复数错误；
- 2. 含多余信息；
- 3. 答案顺序错误；
- 4. 仅凭题目中部分信息定位，导致定位错误；

### Task 5

- 31. 1985
- 32. Britain
- 33. worldwide
- 34. airline tickets
- 35. relationships

### Task 5

- 31. 1985
- 32. ~~Britain and Italy~~ Ireland Britain and Italy
- 33. worldwide
- 34. ~~air~~ airline tickets
- 35. relationships

### Task 5

- 31. 1985
- 32. group
- 33. airline tickets
- 34. Worldwide
- 35. education

### Task 5

- 31. ~~1985~~ 1985
- 32. Britain, Italy Ireland
- 33. ~~the~~ tours
- 34. ~~Top 10~~ tens of thousands
- 35. relationships

### Task 5

- 31. 1985
- 32. Ireland
- 33. worldwide
- 34. airline tickets
- 35. relationship

### Task 5

- 31. offers
- 32. Ireland
- 33. all the tours
- 34. airline tickets
- 35. ~~relation~~ relationships



# 真题解析

## Questions 36-40

Choose the five statements from A-G in the box that are TRUE according to the texts above.

- 36. \_\_\_\_\_
- 37. \_\_\_\_\_
- 38. \_\_\_\_\_
- 39. \_\_\_\_\_
- 40. \_\_\_\_\_

- A. Crystal Travel was established by the Kelly family.
- B. Crystal Travel offers both independent and group tours.
- C. Many travel agencies force customers to book tours with airline tickets.
- D. Both Spears Travel and Crystal Travel are U.S.-based companies.
- E. Spears Travel offers cruise tours.
- F. Travel Leaders Group was named more than once on the Travel Weekly Power List.
- G. Spears Travel has a shorter history than Crystal Travel.

### 信息来源类型：

1. 出现文章主题的关键词，有明确来源；
  - 来源于某一篇文章；
  - 两篇文章的相关或相对信息；
2. 未出现主题关键词，需要查找其他关键词判断信息来源；

### 作答建议：

判断信息来源→原文比对→核对与确认→确定答案；



# 任务六：撰写邮件（考查写作能力）

- 任务形式

本任务要求考生根据所给话题及要点撰写一封50词左右的邮件。任务会提供特定的职场情境，并为考生指定职场身份，要求考生根据三个概括性较强的作答要点，结合背景信息，撰写邮件，完成特定职场目的。考生需适当扩展作答要点。作答时间约为20分钟。

- 考查能力

- 本任务考查考生在既定情境下，以特定身份向指定对象说明情况的能力。



# 真题解析

特定身份构成要素：邮件撰写者姓名、职位、公司名称

既定情境构成要素：写邮件目的、收信方信息（姓名、职位、公司名称）

说明情况构成要素：三个作答要点

## Task 6

You are Betty Wu, an assistant in the Production Department of a car manufacturing company. You are planning a training course for some new employees. Write an **EMAIL** of about **50** words to Josh Wilson, a production safety expert:

- to invite him as a guest trainer;
- to tell him about the planned time and place for the training course;
- to ask whether he can come.

三个要点中含需要适当扩展的内容



# 邮件格式

## 左对齐格式

Dear Josh Wilson,

I am Betty Wu, an assistant in the Production Department of a car manufacturing company, and we are going to provide a training course to the new employees. As we know, you are an expert on this kind of training. **It is a great honor for us to invite you to be a guest trainer. The training course is at 9 a.m. next Friday in Room 501 of the Training Center. We are eager to know whether you can come or not.**

Yours,

Betty Wu

## 正常邮件格式

Dear Josh Wilson,

I am Betty Wu, an assistant in the Production Department of a car manufacturing company, and we are going to provide a training course to the new employees. As we know, you are an expert on this kind of training. It is a great honor for us to invite you to be a guest trainer. The training course is at 9 a.m. next Friday in Room 501 of the Training Center. We are eager to know whether you can come or not.

Yours,

Betty Wu



# 评分标准

## 任务六（撰写邮件）评分标准

### 评分标准：

1. 含三个维度；
2. 各维度含三个要点的完成要求；
3. 内容离题则其他两个维度同样不得分。

分数档	内容	结构	语言
A档 (5分)	<ul style="list-style-type: none"><li>内容紧扣主题</li><li>充分完成任务要求</li><li>有丰富的细节支撑，信息准确</li></ul>	<ul style="list-style-type: none"><li>条理清晰</li><li>衔接自然、行文流畅</li><li>格式规范</li></ul>	<ul style="list-style-type: none"><li>用词准确</li><li>句式灵活</li><li>有个别语法错误</li></ul>
B档 (4分)	<ul style="list-style-type: none"><li>内容扣题</li><li>完成所有任务要求</li><li>有较多细节支撑，信息准确</li></ul>	<ul style="list-style-type: none"><li>条理较清晰</li><li>衔接较得当、行文较连贯</li><li>格式较规范</li></ul>	<ul style="list-style-type: none"><li>用词较准确</li><li>句式较灵活</li><li>有个别语法错误</li></ul>
C档 (3分)	<ul style="list-style-type: none"><li>大部分内容与主题相关（个别内容与主题无关）</li><li>基本完成任务要求</li><li>有一定细节支撑，大部分信息准确</li></ul>	<ul style="list-style-type: none"><li>条理基本清晰</li><li>衔接基本得当、行文基本连贯</li><li>格式基本规范</li></ul>	<ul style="list-style-type: none"><li>用词基本准确</li><li>句式有一定变化</li><li>有少量语法错误但基本不影响理解</li></ul>
D档 (2分)	<ul style="list-style-type: none"><li>少部分内容与主题相关</li><li>未能完成任务要求，缺失一个内容要点</li></ul>	<ul style="list-style-type: none"><li>条理不清晰</li><li>衔接手段不足或过度使用、行文不太连贯</li><li>格式不规范</li></ul>	<ul style="list-style-type: none"><li>用词不准确</li><li>句式较单调</li><li>语法错误多并影响理解</li></ul>
E档 (1分)	<ul style="list-style-type: none"><li>个别字句与主题相关；</li><li>未能完成任务要求，缺失两个及以上的内容要点</li></ul>	逻辑混乱	语言错误很多并严重影响理解
F档 (0分)	作答内容与主题无关或未作答		



# 作答样例解析

## 作答样例-1

Task 6 (必须使用黑色字迹签字笔, 在以下方框内作答, 超出黑色矩形边框限定区域的答案无效)

Dear Josh Wilson

My name is Betty Wu. I work as an assistant in the Production Department of a car manufacturing company. The reason why I am writing to you is that I want to invite you to do a guest trainer. Firstly, we are going to put up it from 2:00 to 3:30 pm on Friday in the meeting room ~~xxx~~. As far as I am concerned, the new employees can learn a lot by this activity, which is very important for them in the future. The last but not least, I could appreciate it if you can take part in this activity.

I am looking forward to your early reply.

Yours  
Betty Wu

维度	内容	结构	语言
得分	5	4	4

要点1

要点2

3. 细节丰富

要点3

- 1. 内容扣题;
- 2. 充分完成要求;

分数档	内容	结构	语言
A档 (5分)	<ul style="list-style-type: none"><li>内容紧扣主题</li><li>充分完成任务要求</li><li>有丰富的细节支撑, 信息准确</li></ul>	<ul style="list-style-type: none"><li>条理清晰</li><li>衔接自然、行文流畅</li><li>格式规范</li></ul>	<ul style="list-style-type: none"><li>用词准确</li><li>句式灵活</li><li>有个别语法错误</li></ul>
B档 (4分)	<ul style="list-style-type: none"><li>内容扣题</li><li>完成所有任务要求</li><li>有较多细节支撑, 信息准确</li></ul>	<ul style="list-style-type: none"><li>条理较清晰</li><li>衔接较得当、行文较连贯</li><li>格式较规范</li></ul>	<ul style="list-style-type: none"><li>用词较准确</li><li>句式较灵活</li><li>有个别语法错误</li></ul>

- 1. 条理较清晰;
- 2. 衔接较得当;
- 3. 格式规范;

- 1. 用词较准确;
- 2. 句式较灵活;
- 3. 个别语法错误;





# 作答样例解析

作答样例-2

Task 6 (必须使用黑色字迹签字笔,在以下方框内作答,超出黑色矩形边框限定区域的答案无效)

Dear Jash Wilson,

Hope everything well with you. I'm writing to invite you as a guest trainer in our company. We are planning a training course for some new employees. It will start at 8:00 Am on 25th March 2018 in our Meeting Room 301. If you will come please let me know. I'll appreciate it if <sup>you</sup> could please reploty within two days. I'm look forward hearing from you.

Your sincerely  
Betty Wu

维度	内容	结构	语言
得分	4	3	3

分数档	内容	结构	语言
B档 (4分)	<ul style="list-style-type: none"><li>内容扣题</li><li>完成所有任务要求</li><li>有较多细节支撑,信息准确</li></ul>	<ul style="list-style-type: none"><li>条理较清晰</li><li>衔接较得当、行文较连贯</li><li>格式较规范</li></ul>	<ul style="list-style-type: none"><li>用词较准确</li><li>句式较灵活</li><li>有个别语法错误</li></ul>
C档 (3分)	<ul style="list-style-type: none"><li>大部分内容与主题相关(个别内容与主题无关)</li><li>基本完成任务要求</li><li>有一定细节支撑,大部分信息准确</li></ul>	<ul style="list-style-type: none"><li>条理基本清晰</li><li>衔接基本得当、行文基本连贯</li><li>格式基本规范</li></ul>	<ul style="list-style-type: none"><li>用词基本准确</li><li>句式有一定变化</li><li>有少量语法错误,但基本不影响理解</li></ul>



# 作答样例解析

作答样例-3

Task 6（必须使用黑色字迹签字笔，在以下方框内作答，超出黑色矩形边框限定区域的答案无效）			
<p>Dear Josh Wilson:</p> <p>Hi Mr Josh Wilson. I'm Betty Wu. I'm an assistant in the Production department of a car manufacturing Company.</p> <p>Recently, we are planning a training course for some new employees. <u>So we want to invite you as a guest trainer come here.</u> <u><del>We planned this weekend to invite</del></u> <u>you to invite you come here.</u> we'll waiting you in the production department.</p> <p><u>Wish you come!</u> Thank you!</p> <p style="text-align: right;"><u>Betty Wu</u></p>			
维度	内容	结构	语言
得分	3	3	2

分数档	内容	结构	语言
C档 (3分)	<ul style="list-style-type: none"><li>• 大部分内容与主题相关（个别内容与主题无关）</li><li>• 基本完成任务要求</li><li>• 有一定细节支撑，大部分信息准确</li></ul>	<ul style="list-style-type: none"><li>• 条理基本清晰</li><li>• 衔接基本得当、行文基本连贯</li><li>• 格式基本规范</li></ul>	<ul style="list-style-type: none"><li>• 用词基本准确</li><li>• 句式有一定变化</li><li>• 有少量语法错误，但基本不影响理解</li></ul>
D档 (2分)	<ul style="list-style-type: none"><li>• 少部分内容与主题相关</li><li>• 未能完成任务要求，缺失一个内容要点</li></ul>	<ul style="list-style-type: none"><li>• 条理不清晰</li><li>• 衔接手段不足或过度使用、行文不太连贯</li><li>• 格式不规范</li></ul>	<ul style="list-style-type: none"><li>• 用词不准确</li><li>• 句式较单调</li><li>• 语法错误多并影响理解</li></ul>



# 作答样例解析

作答样例-4

Task 6 (必须使用黑色字迹签字笔, 在以下方框内作答, 超出黑色矩形边框限定区域的答案无效)

Hello. Josh ~~Wili~~ Wilson. how are you recently? I'm Betty Wu. and an assistant in the Production Department of a car manufacturing company. Today. I am writing the letter aimed to ask you for a help~~that~~.

Recently, our company takes many new workers. So I want to plan a training course for they new employees. But now, we don't have good news, so ~~I~~ we hope you tell us some advice and you are a production safety expert. and invit you as a guest trainer

I would appreciate it if you can return us.

维度	内容	结构	语言
得分	2	2	2

分数档	内容	结构	语言
D档 (2分)	<ul style="list-style-type: none"><li>• 少部分内容与主题相关</li><li>• 未能完成任务要求</li><li>• 缺失一个内容要点</li></ul>	<ul style="list-style-type: none"><li>• 条理不清晰</li><li>• 衔接手段不足或过度使用、行文不太连贯</li><li>• 格式不规范</li></ul>	<ul style="list-style-type: none"><li>• 用词不准确</li><li>• 句式较单调</li><li>• 语法错误多并影响理解</li></ul>

内容：缺失第二个要点（时间和地点）



# 03

## 备考建议

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## 备考建议

04

**日常学习：**让英语学习浸润到每天的日常生活和学习中，语言学习必须得天天练，在一个缺乏英语学习的语言环境中主动为自己创设语言学习的环境。当你坚持下来后，你会发现自己的蜕变

03

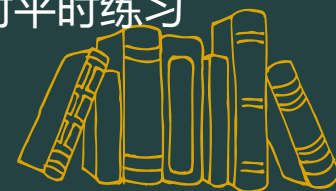
**写作任务：**明确沟通身份和写作目的，积累背诵常用表达，注意结构和语言

02

**阅读任务：**涉猎多样化文本；熟练阅读技巧；抓主题和关键词；学习从图表中抓取信息，精准定位到阅读文本中

01

**听力任务：**多听，边听边记录关键信息、对听力内容进行预测、对听力提问的内容进行总结归纳、对平时练习中错误的原因进行总结、背诵常考词汇



BACK TO SCHOOL

感谢您的耐心观看

